



Aries Accounting

#202 - 879 Anders Road
West Kelowna, BC V1Z 1K2
Phone: 250-454-9483

Office Use Only	
Client Number	
Date Received	

2018 INCOME TAX CHECK LIST

Name: _____ Birthdate: yyyy/mm/dd _____ SIN: _____

Spouse Name: _____ Birthdate: yyyy/mm/dd _____ SIN: _____

Marital Status: Married / Single / Divorced / Separated /
Widowed / Common Law _____ Did this change in 2018? If yes, please provide date.

Address: _____

City: _____ Postal Code: _____

Primary Phone: _____ Did you move in 2018? Yes No

Email: _____ Preferred Communication: Email Phone

Names of Dependents:

Name	Birthdate	SIN	Child Care Costs	
			Yes <input type="checkbox"/>	No <input type="checkbox"/>
			Yes <input type="checkbox"/>	No <input type="checkbox"/>
			Yes <input type="checkbox"/>	No <input type="checkbox"/>
			Yes <input type="checkbox"/>	No <input type="checkbox"/>

Income – Receipts and Information Required

- Salaries, Commissions (T4, T4A slips)
- Pension Income - OAS/ CPP / Other
- EI Benefits
- Investment Income (T3, T5 slips)
- Rental Income Yes No
- Taxable Capital Gains/Losses (Details of Cost/Sale price)
- RRSP/RRIF Income (T4RSP slips)
- WCB Benefits
- Self-Employed Yes No (*Add'l info required)
- Other _____ (Attach details)

Deductions – Receipts and Information Required

- Childcare Expenses (Attach details)
- Teacher/Child Educator School Supply Tax Credit (Attach receipts)
- Moving Expenses (Provide receipts and details)
- Extended Health Benefits (Not MSP)
- Medical & Dental Expenses
- Charitable/Political Donations (Official Receipts)
- Interest Paid on Student Loans (Attach Stmt)
- RRSP Contributions
- Union or Professional Dues
- Employment Expenses (if applicable – attach T2200)
- Investment Interest/Other Charges
- Education: Tuition (T2202 Slip)
- Other _____

Other Information

- 2018 Instalments paid (CRA Stmt)
- Notice of Assessment from 2017 (All pages)
- Prior year tax return (if this is the first year of Aries filing your taxes)
- RRSP Home Buyer's Withdrawal (Provide details)
- First Time Home Buyer (Provide legal documents)
- Northern Resident Deduction (Must have lived in prescribed zone for at least 6 months)
- Did you sell your home in 2018? This must be reported to the CRA.
- Are you a Teacher or Early Childhood Educator?
- Are you 65 years of age or eligible for the DTC? Did you perform renovations on your home to enhance mobility or reduce risk of harm?

Are you a Canadian Citizen? Yes No

Do you allow our office to access your information through the CRA Represent A Client? *A form will be required to sign upon pick up.* Yes No

Do you own foreign assets worth more than \$100,000? Yes No
If yes, please provide details.

Are you a US Citizen? If yes, you may be required to file a US tax return. Yes No

Were you **OR** your parents born in the US? Yes No
If yes, you may be required to file a US tax return.

Would you like to receive our newsletters for tax tips and important information? Yes No

Are you registered for My Account with **CRA** or do you have a My Service Canada Account with Service Canada? Yes No

If no, would you like to be registered for one? If yes, please ensure you have provided a valid email address for each family member who would like to register. An email with instructions will be sent to you. Yes No

Note that our office can assist with CRA requests for information after the personal tax return is filed for additional fees.